

## ▶ 2022-23 VERIFICATION WORKSHEET

## INDEPENDENT

### FEDERAL STUDENT AID PROGRAMS

Your application was selected for review in a process called "Verification." In this process, your school will be comparing information from your FAFSA with information on this worksheet and other financial documents. *The law says we have the right to ask you for this information before awarding Federal aid.* If there are differences between your FAFSA information and your financial documents, you or the Office of Financial Aid may need to make corrections electronically.

**Complete this verification form (DO NOT LEAVE ANY LINES BLANK) and submit to the Office of Financial Aid as soon as possible, so that your financial aid won't be delayed. This process can take up to six weeks. Your financial aid administrator will help you if you have any questions.**

### A. STUDENT INFORMATION

Last Name	First Name	M.I.	Student's Fredonia ID Number
Address (include apt. no.)			Date of Birth
City	State	Zip Code	Phone Number (include area code)

### B. FAMILY INFORMATION

List the people that you (and your spouse) will support between July 1, 2022 and June 30, 2023. Include:

- yourself
- your spouse
- your dependent children (if you provide more than half of their support even if they do not live with you).

Include other people as part of your family only if:

- they now live with you, and you provide more than half of their support **AND**
- you will continue to provide more than half of their support from July 1, 2022 through June 30, 2023.

Write the names of **all household members** in the space(s) below. Also write in the name of the college for any family member who will be attending college **at least half-time** between July 1, 2022 and June 30, 2023, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship	College (at least half time)
		Self	Fredonia

## C. VERIFYING INCOME INFORMATION

The best way to verify income is by using the **IRS Data Retrieval Tool** when completing or updating your FAFSA on the web. If you do not use this method when completing or updating your FAFSA you must submit either a **signed copy of your 2020 Federal Tax Return with applicable schedules** or a copy of your 2020 IRS Tax Return Transcript. To request an IRS Tax Return Transcript please visit [www.irs.gov](http://www.irs.gov) and use Form 4506-T or select "Get Your Tax Record" followed by either "Get Transcript Online," OR "Get Transcript by Mail" or call 1-800-908-9946. Be sure to only request a Tax Return Transcript, **NOT** an Account Transcript. After using the IRS Data Retrieval tool students are advised to not make any changes to their income information on their FAFSA. Please contact the Office of Financial Aid if you have had a change in income that is not reflected on your FAFSA.

Independent students who did not file and are not required to file a 2020 Federal Tax Return are required to send in copies of their 2020 W-2(s) **AND** a **2020 Verification of Nonfiling letter** from the IRS. To request a Verification of Nonfiling letter please visit [www.irs.gov](http://www.irs.gov) and use Form 4506-T or select "Get Your Tax Record" followed by "Get Transcript Online"

## D. STUDENT'S INCOME INFORMATION

Check only one box below. See "Verifying Income Information" section on how to request your IRS Tax Return Transcript. Also foreign tax return filers may submit signed photocopies of their foreign tax return transcript.

Check here if you did file a 2020 Federal Tax Return and you used the IRS Data Retrieval process when completing or updating your 2022-23 FAFSA.

Check here if you did file a 2020 Federal Tax Return and a **signed** copy of your 2020 Federal Tax Return with applicable schedules or a copy of your 2020 IRS Tax Return Transcript is attached (See section C above)

Check here if you did **NOT** file a 2020 Federal Tax Return and weren't required to. If you did not file a 2020 Federal Tax Return but did work in 2020 and had earnings please state the name of your employer(s) below and the total amount earned in 2020 and send copies of your W-2(s) and/or yearly income statements. (See section C above).

Total Amount Earned in 2020 \$ \_\_\_\_\_ Employer's Name(s) \_\_\_\_\_

*Check here if Verification of Nonfiling letter is provided*

## E. SPOUSE'S INCOME INFORMATION (if student is married)

Check only one box below. See "Verifying Income Information" section on how to request your IRS Tax Return Transcript. Foreign tax return filers may submit signed photocopies of their foreign tax return transcript.

Check here if your spouse did file a 2020 Federal Tax Return and you used the IRS Data Retrieval process when completing or updating your 2022-23 FAFSA.

Check here if you and your spouse did file a 2020 Federal Tax Return and a **signed** copy of your 2020 Federal Tax Return with applicable schedules or a copy of your 2020 IRS Tax Return Transcript is attached (If you and your spouse filed as "Married Filing Separately" a **signed** copy of your 2020 Federal Tax Return with applicable schedules or a copy of your 2020 IRS Tax Return Transcript for both of you must be submitted, see section C above).

Check here if your spouse did **NOT** file a 2020 Federal Tax Return and wasn't required to. If they did not file a 2020 Federal Tax Return but did work in 2020 and had earnings please state the name of their employer(s) below and the total amount earned in 2020 and send copies of their 2020 W2(s) and/or yearly income statements. All spouse's who did not file a 2020 Federal Tax Return must submit a 2020 IRS Verification of Nonfiling letter (See section C above).

Total Amount Earned in 2019 \$ \_\_\_\_\_ Employer's Name(s) \_\_\_\_\_

*Check here if Verification of Nonfiling letter is provided.*

## F. SIGN THIS WORKSHEET

By signing this worksheet, I (we) certify that all information reported to qualify for Federal student aid is complete and correct. If married, spouse's signature is optional.

**WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.**

\_\_\_\_\_  
Student Date

\_\_\_\_\_  
Spouse Date

THE STATE UNIVERSITY OF NEW YORK AT FREDONIA  
OFFICE OF FINANCIAL AID  
209 MAYTUM HALL  
FREDONIA, NY 14063

**DO NOT LEAVE ANY QUESTIONS UNANSWERED. You MUST "check" a BOX for each question.**