



Office of Payroll Services

Maytum Hall
716-673-3775
716-673-3630 (fax)

Change of: Address Telephone Name

(Indicate all that apply)

Last Name: _____

First Name: _____

Last Four Digits of Social Security #: _____

New Name: _____

**OLD
ADDRESS**

Street Address: _____

City: _____

State: _____ Zip Code: _____

Telephone Number: (_____) _____

**NEW
ADDRESS**

Street Address: _____

City: _____

State: _____ Zip Code: _____

Telephone Number: (_____) _____

Change Effective Date: _____

Signature: _____

Date: _____

Please Check The Appropriate Payroll:

Work Study: _____

Student Assistant: _____

Faculty/Staff: _____

Office Use Only
Payroll: _____
HR: _____
Benefits: _____