

NEW YORK THEATRE WORKSHOP



The Seven



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Rent



Hedda Gabler



Homebody/
Kabul



Valhalla

New York Theatre Workshop Internship Opportunities in New York City

New York Theatre Workshop is a remarkable off-Broadway theatre noted for its acclaimed and innovative productions...a workshop where artists create new work, hone their craft and collaboratively explore theatre...all rooted in our cozy East Village digs located in the heart of New York's downtown arts scene. NYTW is committed to the development of innovative theatre by supporting theatre artists at all stages of their careers, providing an environment where work can be created free from the artistic compromise and forbidding financial demands often associated with commercial ventures. Over the past two decades, NYTW has evolved to become a significant force in New York City's vibrant cultural landscape and is now recognized as one of the leading producing theatres of original work in the United States.

New York Theatre Workshop offers Fall, Spring, and Summer internships in Artistic, Management, and Production departments. We offer a \$50 weekly stipend or academic credit, plus a monthly MetroCard. Interns are required to work for a minimum of 3 full days per week, 10am-6pm with occasional extra hours for assisting with productions and events.

**To Apply: Download the application form for Summer 2010 internships at www.nytw.org
Deadline to Apply is March 15, 2010**

Marketing Interns at NYTW are key members of the Marketing team of a cutting-edge off-Broadway theatre. Interns get hands-on experience with all aspects of the Marketing & Communications department, assisting with press kits, opening nights, research, VIP ticket requests, advertising, and attending vendor fairs and festivals. Interns help communicate with NYTW members and the public about productions, special offers and programs through mailings and email blasts. They also gain experience with grassroots marketing techniques, including Facebook, Twitter, and web-based video. Marketing interns help plan and execute special events and parties with NYTW's young patrons group, the 4th Street Bar Association, and maintain NYTW's press archive of articles, features and reviews. Applicants should have an interest in NYTW's work and a passion for creative problem-solving. Experience with social media and technology a plus.

Development Interns at NYTW have the unique opportunity to learn the ins and outs of fundraising for one of the country's leading nonprofit theatres by assisting the Development Department with individual, foundation, corporate and government fundraising initiatives. Working within a busy department at the heart of the organization, Development interns interact with every NYTW department and gain significant insight on some of the most important aspects of nonprofit management. Responsibilities include assisting with the coordination of special events such as opening night parties, benefits and receptions for NYTW's young patrons group the 4th Street Bar Association; understanding donor research; processing gift acknowledgements; updating our fundraising database Raiser's Edge (used by many nonprofit development offices); learning grant writing and helping with other general administrative support. Applicants should have a strong attention to detail, knowledge of Excel, and an interest in fundraising. Completion of coursework in fundraising or development and experience with Raiser's Edge a plus.

Questions?

Email internships@nytw.org
Or visit our website at www.nytw.org