Advising & Course Selection Discussion Checklist

**Primary**

* Discuss Student/Advisor Responsibilities (1st time interaction with Student)
* Check in: Assessing Student Needs and Concerns
* Review Mid-term Grades
  + Action Plan
* Degree Progression
  + Upper Level Requirements
  + Expected Graduation Date
* Course Selection
* Career Advising
* Review Plans for 2nd Major, Minors and/or Study Abroad

**Secondary**

* Additional Action Plans (especially for students on probation)
* Degree Waivers (Paperwork)
* Transfer Credits (Transfer equivalency & Transcripts)
* Policies
  + Repeat Coursework
  + Restart
  + First Year Forgiveness
* Encourage Financial Aid Check In