

## MEMORANDUM

DATE: October 14, 2004

SUBJ: Propane cylinders

As a result of our previous meeting, we will no longer be stocking the disposable 14 oz. Propane cylinders. We will be replacing this item with the refillable 5 pound propane or propylene cylinders. These new gas cylinders will require the purchase of hose and tip kits. The new hose and tip kits will be supplied and can be stored in the service vans. The gas cylinders **can not** be stored in the service vans. Full cylinders will be stocked at the central receiving warehouse. Empty cylinders should be returned to central receiving warehouse to be refilled.

Please share this information with your staff.

