

Our purpose in the Facilities Services Department is to support the academic mission of the campus by providing quality customer service, well maintained facilities and a safe, clean environment that enhances the appearance and condition of the campus for the campus community, visitors and guests while encouraging teamwork; encouraging staff to take pride in themselves, the organization and services provided by setting high quality standards and accountability which provides acknowledgement and recognition to the staff which is our most valuable resource.



Phone: 716-673-3452
Fax: 716-673-3483

Facilities Services fully supports the campuses' sustainability initiatives and commitment to Go Green.

*Where
Success
is a
Tradition*



Rev June 2, 2014



Facilities Services



Located at the North end of the campus along Ring Road, the Facilities Services Department maintains 249 acres of grounds and 47 buildings. Our customer service staff receives and responds to over 9,500 work requests per year.

Services Complex
280 Central Avenue
Fredonia, New York 14063

716-673-3452
<http://www.fredonia.edu/facilities>

Contact Us

Office Hours are:

**MONDAY-FRIDAY 8:00 AM-4:30 PM
(Fall/Spring semester)**

**MONDAY-FRIDAY 8:00 AM-4:00 PM
(Summer/semester break)**

**TELEPHONE 716-673-3452
FAX 716-673-3483**

After Hours and Weekends

TELEPHONE 716-673-3454

The Customer Service Center is available to receive your call or a work request form is available on our web site.

<http://www.fredonia.edu/facilities>

Heating Services is staffed 24 hours a day to receive calls when our main operations center office is closed during the academic year.

Facilities Services

The department consists of the Energy Management System (EMS), Heating, Ventilation, Refrigeration, Air Conditioning, Electrical, Plumbing, Office Operations, Technical Services, Custodial Services, Grounds and Landscaping and the Structural Trades unit which includes Carpentry, Masonry, Roofing, Painting and the Lock Shop.

Services Available

Facilities Services

Operation/maintenance of heating, air conditioning, ventilating systems, exhaust systems, energy management; plumbing fixtures, fire hydrants, natural gas lines; electrical systems; lighting, electrical distribution systems, outlets, switches, fans, fire alarms, lighting controls; heating distribution system, repairs to windows, doors, door hardware, walls, ceilings, floors; furniture; fabricating custom shelving; hanging pictures, signs, bulletin boards; repairs to steps, sidewalks; roofing inspection and annual maintenance; painting; key assignments and distribution; maintenance of the lawns, trees, bushes and flowers; snow removal and ice control, removal of debris and litter; special event setup; athletic field maintenance; interior cleaning; trash removal, dusting, mopping, waxing, vacuuming, shampooing of carpets, cleaning of public areas and restrooms, lamp replacement and window washing.

Visit our website for more information on the services provided.

<http://www.fredonia.edu/facilities>

Project Management

The Facilities Services Department is responsible for many in-house campus projects including alterations, improvements and renovations to existing spaces. The department assists with the planning, estimating, scheduling, design, contracting, purchasing, construction and close out.



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